

SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 01/07/14

CLOSING DATE: 01/16/14 (4:30 PM)

SCDC INTERNAL TITLE: CLIN CORR COUNS IV SCDC POSITION #: 014917
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0400 PM
LOCATION: LEE CORRECTIONAL INSTITUTION, BISHOPVILLE (LEE) LEVEL 3

STATE JOB TITLE: HUMAN SERVICES COORD I STATE JOB CLASS: GA50
BAND: 05 SALARY RANGE \$ 031182 - \$ 057695 SPECIAL INCENTIVE: NO
LEVEL: D SALARY RANGE \$ 035078 - \$ 055490 SCEIS POSITION #: 61020735

STATE OF SC MINIMUM TRAINING AND EXPERIENCE REQUIREMENTS:
A BACHELOR'S DEGREE AND PROFESSIONAL EXPERIENCE IN HUMAN
SERVICES OR SOCIAL SERVICES PROGRAMS.

AGENCY PREFERRED QUALIFICATIONS:
A MASTER'S DEGREE IN CLINICAL SOCIAL WORK OR RELATED MENTAL HEALTH
FIELD AND ONE (1) YEAR EXPERIENCE.

DESCRIPTION OF DUTIES:
PROVIDES CASE MANAGEMENT SERVICES, DISCHARGE PLANNING, AND TREATMENT
PLANNING RECOMMENDATIONS FOR ALL ASSIGNED/REFERRED INMATES AT LEE C.I.
PROVIDES TREATMENT PLANNING RECOMMENDATIONS FOR ALL REFERRED INMATES
LOCATED AT WATEREE RIVER C.I. PROVIDES CRISIS INTERVENTION COUNSELING
FOR INMATES AT LEE AND WATEREE RIVER C.I.'S. CONDUCTS INDIVIDUAL
COUNSELING SESSIONS FOR INMATES ASSIGNED TO CASELOAD AT LEE C.I.
CONDUCTS GROUP COUNSELING FOR MENTALLY ILL INMATES AT LEE C.I.
COMPLETES ALL NECESSARY DOCUMENTATION FOR CASELOAD AT LEE AND WATEREE
RIVER C.I.'S. PROVIDES ON-CALL SERVICES FOR ASSIGNED REGION.
COORDINATES INMATES FOR PSYCHIATRIC CLINIC AT WATEREE RIVER C.I.
PROVIDES OTHER DUTIES RELATED TO SCDC AND THE DIVISION OF MENTAL
HEALTH SERVICES.

COMMENTS:
MUST SATISFACTORILY COMPLETE SCDC BASIC TRAINING
RESUME REQUIRED. WILL FILL TWO POSITIONS FROM THIS ANNOUNCEMENT.